

20 August 2004

Dear Councillor

**MUSEUM MANAGEMENT TASK GROUP**

A meeting of the Museum Management Task Group will be held at the Saffron Walden Museum at 7.30 pm on Thursday 26 August 2004.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
P A R T I**

- 1 Appointment of Chairman.
- 2 Apologies for absence and declarations of interest.
- 3 To receive the notes of the meeting held on 20 May 2004 (previously circulated).
- 4 Business arising.
- 5 Museum Resource Centre Update.
- 6 Report of the Saffron Walden Museum Society (attached).
- 7 Curator's report (attached)
- 8 Best Value Update (attached).
- 9 Security.
- 10 Any other business the Chairman considers to be urgent.

To:- Councillors R P Chambers, J I Loughlin, D J Morson and V Pedder (Uttlesford Members); N B Newman, E Planterose, A Watson and S Hollingworth (Museum Society).

Enc:- Curator's report  
Reports as listed on agenda Page 1